

**RULES AND REGULATIONS
FOR THE "SUMMER SCHOOL ORGANIZED BY
THE FACULTY OF ARCHITECTURE
OF THE CRACOW UNIVERSITY OF TECHNOLOGY"
for the academic year 2020/21**

Art. 1

THE SUBJECT OF THE RULES AND REGULATIONS

These Rules and Regulations define the rules and course of the training course under the name of "Summer School of the Faculty of Architecture of the Cracow University of Technology," referred to hereinafter as the "Summer School," referred to in the Resolution of the Cracow University of Technology from November 27, 2019, No. 109/d/11/2019 on establishing guidelines for plans and programs for courses, training courses and summer schools and the appendix to the resolution in question, entitled Guidelines for preparing course, training course and summer school curricula of December 1, 2019 and the Rules and Regulations for courses, training courses and summer schools offered by the Tadeusz Kościuszko Cracow University of Technology, which is an appendix to the Senate Resolution No. 107/d/11/2019 of November 27, 2019.

Art. 2

THE ORGANIZER

The Summer School is organized by the Faculty of Architecture of the Cracow University of Technology (hereinafter referred to as the Organizer) with its registered office in Kraków at ul. Warszawska 24, 31-155 Kraków, tel. 0048 12 628 20 20; NIP: 675-000-62-57.

Bank Accounts at Alior Bank SA:

PLN 09249000050000460010121826;

EUR PL 40249000050000460034194146;

USD PL 62249000050000453089971704.

SWIFT: ALBPPLPW.

Bank Address: Alior Bank SA, ul. Łopuszańska 378d, 02-232 Warszawa.

Art. 3

THE AIM OF THE PROJECT AND EDUCATIONAL OUTCOMES

The main purpose of Summer Schools is to support the formula based on the achievements and strategy of the Faculty of Architecture of the Cracow University of Technology, in compliance with the contribution of the individual faculties together with the practical and theoretical output of its employees. The profile of the Summer School is a response to the demand of the Polish architectural market and its expectations regarding the quality of teaching at the Faculty of Architecture of the Cracow University of Technology. The purpose of establishing the Summer School is also to enhance and continue the long-

standing relations of our staff with domestic and foreign academic centers and to maintain cooperation with their lecturers.

The direct effect of education at Summer School shall be regarded as the design work that is to end with a presentation (an exhibition) and an accompanying conferment of a certificate of course completion. The Summer School's educational outcomes include enhanced insight into the architectural profession, knowledge gained through contact with architectural theory and practice, and familiarization with methods of work and learning at the Faculty of Architecture of the Cracow University of Technology.

Art. 4 TARGET GROUP AND FORMULA

Summer School classes are an extension of courses taught at national and foreign faculties of architecture. The basic formula of the summer course is thinking about the problems of contemporary architecture and urban planning, as well as understanding and interpreting the matter of architecture. The workshop educational system of the Summer School provides support for the curriculum's implementation via lectures and presentations by professors from Polish and foreign academic centers, experienced architects, industry representatives, and technologists.

Art. 5 CONDITIONS OF PARTICIPATION

1. Students of Polish and foreign faculties of architecture can participate in the Summer School program by providing a valid document confirming their status as full-time or part-time students. University graduates and doctoral students able to certify their status with relevant documents shall also be eligible for participation.
2. People wishing to enroll in the Summer School are obligated to submit a portfolio of a single selected project (their most significant achievement) in the field of architecture and urban planning.
3. The portfolio must be in line with the description of the Summer School program posted annually on its website. Form of the portfolio: an A3-size PDF file with a resolution of 300 dpi. Written part of the project: up to three A4 pages of standardized typescript in a PDF file. The work must be signed with the full name of the author and their affiliation to their respective university. The competition committee takes into account both the merits of the work and its presentation.
4. Each person can submit only one portfolio.
5. The deadline for submitting the portfolio, along with the Summer School schedule, shall be announced on the Summer School's website: www.cracowsummerarchitecture.pk.edu.pl.
6. Out of the submitted portfolios, the Organizer shall select up to 24 works that stand out in terms of merit and innovative approach to the subject matter. The authors of these works will be qualified to attend the Summer School.

7. The results of the qualifying procedure shall be announced by the Organizer to all eligible Participants by e-mail or telephone within one month before the start of Summer School, as specified in the schedule.

8. Participation in the CUT FA Summer School requires the payment of a fee. The enrolment fee shall be €50. The €50 enrolment fee shall be returned to candidates who do not qualify to become Participants, no later than a month after the submission of their application to enroll in the 2021 Summer School. The candidates who qualify for becoming Participants shall have their €50 enrolment fees included in the CUT FA 2021 Summer School participation fee. The participation fee shall be transferred to accounts listed in § 2. of these Rules and Regulations. The transfer should be annotated as “2021 Summer School organized by the Faculty of Architecture of the Cracow University of Technology.”

Each Participant shall pay a participation fee of €330 (€280 plus the non-refundable €50 enrolment fee) for participating in the Summer School, which shall cover: a 10-day stay at an academic hotel, meals, class materials.

In the event that an announcement is made that the Summer School is to take place via remote learning (online), any qualified Participants shall be required to pay a fee of €110 (€60 plus the non-refundable €50 enrolment fee).

9. 12 scholarships shall be granted from the Power program to students of the Faculty of Architecture of the Cracow University of Technology. In addition, 12 scholarships are planned for other Participants. The scholarships shall cover participation fees, accommodation and meals during the Summer School. All Participants who have received a scholarship via the POWER Program shall have their €50 enrolment fees returned.

10. Each applicant is obligated to familiarize themselves with the contents of these Rules and Regulations. Submitting a portfolio shall be considered equivalent to accepting the provisions of these Rules and Regulations.

11. The qualification committee shall consist of: the Chair of the Summer School Curriculum Council, the Dean of the Faculty of Architecture of the Cracow University of Technology, and members of the Summer School Coordination Council, whose composition is included in the appendix to the Rules and Regulations for the Summer School.

Art. 6

SUMMER SCHOOL ORGANIZATION

1. The Summer School shall take place in accordance with the schedule published on the website of the Faculty of Architecture of the Cracow University of Technology. Duration: 10 working days (80 contact hours), period: the summer recess of every academic year.

2. The Summer School schedule and curriculum shall be announced up to three months prior to the start of Summer School classes, and submitted for approval by the Dean of the Faculty of Architecture and the Curriculum Council. The scope and subject matter shall be determined by the Curriculum Council, which is responsible for inviting lecturers and tutors.

3. In the 2021 summer semester, due to the pandemic and the resultant restrictions on teaching at the CUT, the Order on the organization of teaching at the Cracow University of Technology in the summer semester of the 2021/21 academic year, as based on art. 23 section 1 of the Act of July 20, 2018 on Higher Education and Science (Dz.U. 2020, item 85 as amended), and the Statement of the Dean of the Faculty of Architecture of February 16, 2021, remain in force.

4. Due to the restrictions and the pandemic, the Organizers shall have the right to alter the mode of the Summer School in 2021 from in-class teaching to remote teaching (online, via a platform of their choice).

5. The organizers shall announce the change in teaching mode 2 weeks prior to the start of the CUT FA 2021 Summer School via the website of the Summer School at www.cracowsummerarchitecture.pk.edu.pl, and the website of the CUT FA.

6. The organization of the Summer School shall be directed by the Directors of the Summer School, who shall be appointed by the Dean of the Faculty of Architecture of the Cracow University of Technology.

7. As stipulated in Senate Resolution No. 107/d/11/2019 of November 27, 2019, every change to the Summer School schedule and curriculum shall require the approval of the Dean of the Faculty of Architecture of the Cracow University of Technology.

8. Summer School classes shall be are taught in English.

9. The Summer School shall be held in Kraków (Poland) at the Faculty of Architecture at Cracow University of Technology.

10. The qualified Participants shall be informed about the place, start time, and the detailed schedule of the Summer School by e-mail or telephone. This information shall be posted on the Summer School website: www.cracowsummerarchitecture.pk.edu.pl, e-mail: cracowsummerarchitecture@pk.edu.pl,

11. The costs of transport to Kraków shall be covered by the Summer School Participants. The Organizer covers the cost of group trips and the associated travel expenses, coffee breaks, breakfasts and lunches during Summer School classes. The Organizer shall provide Participants with lectures and workshops, materials, and a certificate of course completion. The Organizer shall provide Participants with accommodation in the academic dormitories of the AGH University of Technology or the Cracow University of Technology

12. Each Summer School Participant shall receive 5 ECTS credits.

13. Each Summer School Participant (including as a part of the POWER Program) shall sign an appropriate contract for the provision of educational services by the Cracow University of Technology.

According to art. 13 sections 1 and 2 of the General Data Protection Regulation of April 27, April 2016 (GDPR) it is informed that:

1. The administrator of personal data of the competition's Participants is the Cracow University of Technology with headquarters in Kraków, ul. Warszawska 24, 31-155 Kraków, Polska. Contact with the Data Protection Officer at the Cracow University of Technology is possible via the following e-mail address: iodo@pk.edu.pl and phone number: 12 628 22 37.

2. The personal data of the Participants will be processed for the purpose of conducting the Summer School. Each Participant expressly agrees to the reproduction, publication, and citation, in whole or in part, of the work submitted by them.

3. The personal data of the Participants will be processed on the basis of art. 6 sec 1 point c according to the General Data Protection Regulation (GDPR), in particular on the basis of: the Act of 27 July 2005 Law on Higher Education (Dz.U. 2016, item 1842, as amended).

4. The personal data of the Participants will be stored for a period of 4 years as stipulated by the Law on Higher Education and Science Act.

5. Participants of the Summer School shall have the right to access their data and the right to rectify, delete, and limit the processing of data, the right to transfer data, the right to raise objections, the right to withdraw consent at any time without affecting the legality of the processing, which was consented to prior to withdrawal.

6. Participants of the Summer School shall have the right to lodge a complaint with the President of the Office for Personal Data Protection (PUODO) should they consider that the processing of personal data concerning them violates the provisions of the general regulation on the protection of personal data of April 27, 2016.

7. The provision of personal data by Participants shall be a prerequisite for participation in the Summer School.

8. When processing the personal data provided, there shall be no automated decision-making.

9. The Participants shall acknowledge that the Faculty of Architecture of the Cracow University of Technology has the right to inform the media about the course of the Summer School.

Art. 8 FINAL PROVISIONS

1. The Organizer's decisions regarding the Summer School and the implementation of these Rules and Regulations, in particular as to qualifying the Participants for enrolment in the Summer School, shall be final and not subject to appeal.

2. The Organizer shall have the right to change the provisions and content of these Rules and Regulations. These changes will not affect the current Summer School program announced in a given year.

3. The Organizer reserves the right to change the number of people qualified for Summer School.

4. These Rules and Regulations shall be made available for viewing at the Organizer's premises and on its website.

5. In matters not covered by these Rules and Regulations, the provisions of the Civil Code, the Data Protection Act, and the Copyright and Related Rights Act shall apply. The only court competent to settle disputes under this agreement will be the court competent for the seat of the Organizer.

Dr hab. inż. arch. Magdalena Kozień-Woźniak, Prof. PK

Dean of the Faculty of Architecture
of the Cracow University of Technology

www site: www.cracowsummerarchitecture.pk.edu.pl
e-mail: cracowsummerarchitecture@pk.edu.pl

APPENDIX 1

To the RULES AND REGULATIONS FOR THE "SUMMER SCHOOL ORGANIZED BY THE FACULTY OF ARCHITECTURE OF THE CRACOW UNIVERSITY OF TECHNOLOGY" for the academic year 2020/21

I. Directors of the Summer School

- Dr hab. inż. arch. Kazimierz Butelski, Prof. PK
- Dr hab. inż. arch. Marcin Charciarek, Prof. PK

II. Summer School Coordination Council:

Chair:

- Dr hab. inż. arch. Magdalena Kozień-Woźniak, Prof. PK – Dean of the Faculty of Architecture of the Cracow University of Technology

Members:

- prof. dr hab. inż. arch. Justyna Kobylarczyk – Vice-dean in charge of science
- dr hab. inż. arch. Tomasz Kozłowski, prof. PK – Vice-dean in charge of organization
- dr inż. arch. Agnieszka Wójtowicz-Wróbel – Vice-dean in charge of students' affairs for the architecture course
- dr hab. inż. arch. Urszula Forczek-Brataniec, prof. PK – Vice-dean in charge of students' affairs for the landscape architecture course
- Dr hab. inż. arch. Kazimierz Butelski, Prof. PK
- Dr hab. inż. arch. Marcin Charciarek, Prof. PK – POWER Program coordinator

III. Summer School Office

- Dr inż. arch. Marta Łukasik – CUT FA Summer School secretary
- Dr inż arch. Paweł Żuk – media
- Mgr Joanna Piszczek administration